

IITPKD/Admin./Ad-hoc/2025-26/11

12-03-2026

Notification for Recruitment of Innovation Executive - On Contract

The Indian Institute of Technology Palakkad invites online applications for the below-mentioned post on contract basis:

Name of the Post: Innovation Executive (On Contract)		
Sl. No.	Details	
1	No. of Posts	01 (One)
2	Desirable Qualifications and Experience	Essential: <ul style="list-style-type: none">• First Class M.Tech/M.E. in any engineering discipline from a recognized university/institute.• Minimum 5 years of professional experience.• Minimum 2 years of experience in managing innovation activities, project coordination, research, startup engagement, or equivalent relevant experience
3	Desirable Skills	<ul style="list-style-type: none">• Experience in working with startups, innovators, and ecosystem partners.• Project management and documentation expertise.• Working experience in the industry will be an added advantage.• Experience in mentoring, conducting sessions, coordination of projects and innovation activities.• Conducting hackathons, ideathons, workshops, and competitions.
4	Nature of duties	<ul style="list-style-type: none">• Manage overall student innovation activities at IIT Palakkad: Working closely with the faculty-in-charge, faculty members, student coordinators and students to strengthen and advance the institute's innovation culture.• Manage Daily Operations: Oversee the daily activities of the CSquare Innovation Centre, including supervising lab technicians and assistants.• Collaborate with Faculty in charge: Work with the faculty in charge of the centre to design and implement the centre's programs and initiatives.• Lead the Team: Inspire and guide centre staff to maintain high standards of excellence in their work.• Support Expansion Efforts: Participate in initiatives aimed at expanding the centre's capabilities and reach.• Serve as Point of Contact: Act as the primary liaison for innovation

		<p>and entrepreneurship activities, such as startup challenges, hackathons and competitions, involving students, staff, and faculty.</p> <ul style="list-style-type: none"> ● Engage with Faculty and Students: Collaborate with faculty to develop in-house innovation projects and encourage student involvement in these projects. ● Promote and Outreach Programs: Share information about various programs, including hackathons, with the student community and motivate their participation. ● Organise Competitions: Conduct internal innovation competitions to identify and select teams for state and national level events. ● Support Course implementation: Assist faculty in delivering innovation project-based courses. ● Evaluate Performance: Assess the institute's innovation and entrepreneurship performance by analysing and interpreting relevant data and metrics. ● Coordinate Activities and Maintain Records: Lead and organise all innovation and entrepreneurship activities, keep detailed records of meetings and decisions from innovation-related policy-making bodies, and update information on relevant Government of India portals.
5	Maximum Age	Not exceeding 45 years, as of the closing date of application.
6	Pay scale	Rs. 45000 /- to Rs. 50,000 /-
7	Contract Period	One Year
8	Work Location	CSquare Innovation Centre, IIT Palakkad
9	Selection Process	Shortlist based on resume, followed by interview etc.

General Instructions to the Candidates

- The above positions are purely on contract basis.
- The completion of the period of the contract will not confer any right for further extension, regularization, or permanency at the Institute.
- Candidates must be citizens of India.
- Housing, HRA, and Travelling allowances will not be provided by the Institute.

How to apply:

Candidates satisfying the required qualification and experience may submit their application [here](#).

The last date for submitting applications is **17:00 hrs on 26-03-2026**.