

IITPKD/Admin./Ad-hoc/2025-26/07

Sep 12, 2025

Notification for Recruitment to the Post of Project Manager (Civil) - On Contract

The Indian Institute of Technology Palakkad invites online applications for the below-mentioned post on contract basis:

Name of the Post: Project Manager (On Contract)		
Sl. No.	Details	
1	No. of Posts	01 (One)
2	Desirable Qualifications and Experience	<p>Essential: BTech (Civil) with at least 60% marks or equivalent CGPA from a recognized University/ Institution.</p> <p>Experience: 5 years of relevant experience in projects costing not less than 50 Cr.</p>
3	Nature of duties	<p>The Roles and responsibilities of the Project Manager (Civil) are given below-</p> <ol style="list-style-type: none"> He / She shall be responsible for monitoring the target fixed by the Department for successful completion of the project with due consideration for the quality and economy following the norms and standards laid down in Designs, Drawings and Contracts. Reporting any justifiable and unjustifiable delay cost overruns in any activity specified in the contract document of construction and Architect. Coordinating with various stakeholders including CPWD/PMC, Architect, Contractors, Structural / MEP / HVAC / Firefighting / Lift Consultants etc of the project via SMS / emails to remind and follow-up each activity with respect to delivery of drawing, quality, cost schedule, time schedule and corrective actions etc. To prepare presentations, progress report, updating time schedule, physical / financial progress, delays, overruns, non-conformity, suggesting and monitoring the frequency of various quality control tests, exercise and other bottlenecks, agenda and minutes for review meetings with various stockholders of the project He/ She shall witness and report the commissioning of each component in the building according to the approved drawings and specifications before issue of Completion Certificate by CPWD/PMC. Coordinating with local bodies, Fire & Rescue Department, Pollution Control Board, KSEB for obtaining approval. He / She shall be reporting to the Chairman (EWD) on a day-to-day basis He / She shall be responsible for record keeping and handing over to all the documents pertaining to the project on completion to EWD.
4	Maximum Age	Below 40 years of age, as of the closing date of application.

5	Pay scale	The consolidated monthly remuneration for this position will be Rs. 60,000/-
6	Contract Period	One Year
7	Work Location	EWD, IIT Palakkad
8	Selection Process	Shortlist based on resume, followed by interview

General Instructions to the Candidates

- The above positions are purely on contract basis.
- The completion of the period of the contract will not confer any right for further extension, regularization, or permanency at the Institute.
- Candidates must be citizens of India.
- Housing, HRA, and Travelling allowances will not be provided by the Institute.

How to apply:

Candidates satisfying the required qualification and experience may submit their application [here](#).

The candidate is expected to join within 10 days after receiving the offer letter. The last date for submitting applications is **1700 hrs on 22nd September 2025**.