

Indian Institute of Technology Palakkad भारतीयप्रौद्योगिकीसंस्थानपालक्काड STORES & PURCHASE SECTION

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Tender No: TENDER/2023-24/PRJ_087 Date of Publication: 11-01-2024 Date/Time of Closing: 02-02-2024, 15:00 hours

Indian Institute of Technology Palakkad Invites Global Tender under Two-bid system for the:

SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF COMPUTER

Conforming to the specifications as in BoQ Technical.

Tender Documents may be downloaded from the e-Wizard Portal <u>https://mhrd.euniwizarde.com/</u>. Aspiring Bidders who have not enrolled/registered in e-Wizard should enroll/register before participating through the website <u>https://mhrd.euniwizarde.com/</u>. Bidders are advised to go through the instructions provided at **"Procedure for Submission of E-tender"**. [Special Instructions to the Contractors/Bidders for the e-submission of the bids online through this e-Wizard Portal"].

Bidders can access tender documents on the website. For searching in the site, kindly go to Live Tenders option, Click "Advance Search" and select Department as 'IIT Palakkad'. Thereafter, Click on "Search" button to view all IIT Palakkad tenders. Select the appropriate tender and fill them with all relevant information and submit the completed tender document online on the website <u>https://mhrd.euniwizarde.com/</u>as per the timeline below.

No manual bids will be accepted. All tender documents including Techno-Commercial, Technical and Financial bids should be submitted in the e-Wizard portal.

S. No.	Events	Date and Time
1	Publication of the Tender Document	11-01-2024
3	Last Date/Time for submission of ONLINE Bids	02-02-2024, 15:00 hours
4	Opening of Technical Bids	02-02-2024, 15:15 hours

TERMS AND CONDITIONS

1	GENERAL	(a) The responsibility of submission of the bids on or before the last date
		shall rest with the tenderer. The institute will hold no responsibility for
		the non-receipt of the bids or the bids received after the date/time
		-
		specified. Any bid received by IITPKD after the bid submission deadline
		prescribed by IITPKD, shall be rejected and returned unopened to the
		Bidder.
		(b) Canvassing or offer of an advantage or any other inducement by any
		person with a view to influencing acceptance of a bid is an offence under
		the Laws of India. Such action will result in the rejection of bid, in
		addition to other punitive measures.
		(c) Each bidder shall submit only one bid, either by himself or as a partner
		in a joint venture or as a member of the consortium. If a bidder or if any
		of the partners in a joint venture or any one of the members of the
		consortium participate in more than one bid, the bids (of both the
		individual and the partnership/consortium/joint venture) are liable to be
		rejected.
		(d) The bidder shall bear all costs associated with the preparation and
		submission of his bid and IITPKD shall in no case be responsible or
		liable for those costs, regardless of the conduct or outcome of the tender
		process.
		(e) IITPKD will respond to any request for clarification or modification
		of the Tender Document that are received up to TWO DAYS prior
		to the deadline for submission of bids prescribed by IITPKD. For
		this purpose, the prospective bidder(s) requiring clarification in the
		Tender Document shall notify IITPKD through the ONLINE Portal
		ONLY. Any such clarification, together with all the details on which
		the clarification had been sought, will be published in the ONLINE
		Portal ONLY. Deviations, if any, observed by the Institute in the
		submitted bids, from the Terms and Conditions of the Tender
		Document will not be accepted by the Institute.
		(f) Except for any such clarification by the Institute, which is expressly
		stated to be an addendum to the tender document issued by the Registrar,
		IIT Palakkad, no written or oral communication, presentation or
		explanation by any other employee of any of the Sections/Departments
		of the Institute, shall be taken to bind or fetter the Institute.
		(g) The bidder is expected to examine all instructions, forms, terms and
		conditions in the Tender Document. In the event of discovery of any
		missing pages, the bidder shall inform the same to the Section/
		Department concerned. Failure to furnish the information required by the
		Tender Document or submission of a tender not substantially responsive
		to the Tender Document in every respect will be at the bidder's risk and
		may result in rejection of the bid.
		(h) The bidder shall not make or cause to be made any alteration, erasure or
		obliteration to the text of the Tender Document.
		(i) The Supplier shall not, without the prior written consent of the IITPKD,
		assign to any third party, the Contract or any part thereof.
2	COMPOSITION OF THE	(a) The Tender Document comprises of:
	TENDER DOCUMENT	Instruction to the bidders including terms and conditions
		1. Technical Specifications (Annexure-I)
		2. Undertaking by the Bidder (Annexure-II)
		 Fall Clause Notice Certificate (Annexure-III)
		 Fan Clause Notice Certificate (Annexure-III) Annexure regarding Blacklisting/Debarment (Annexure-IV)
		T. Americe regarding Diacknoung/Debarment (Americale-1V)
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3	DOCUMENTS	(a) The Technical, Techno-commercial and Commercial Bids (Cover
5	COMPRISING THE BID	One) and Commercial Bid (Cover Two) shall be submitted ONLINE
		through the e-Wizard Portal.
		(b) Bids submitted in any mode other than ONLINE will be rejected outright.
		(c) Documents establishing the conformity of the terms and conditions of
		the Tender Document shall be provided along with the bid. The
		offer/bids should be sent only for a system or that is available in the
		market and supplied to a number of customers. A list of customers in
		India and abroad with details must accompany the quotations.
		Quotations for a prototype machine will not be accepted.
		(d) Original catalogue (not any photocopy) of the quoted model duly signed by the principals must accompany the quotation in the Technical bid. No
		prices should ever be included in the Technical bid.
		(e) Compliance or Confirmation report with reference to the specifications
		and other terms and conditions should also be obtained from the principal.
		(f) Information related to the agency/bidder such as photocopies of the
		Registration/PAN/GST/TIN shall be furnished.
		(g) The technical bid should consist of all technical details along with
		commercial terms and conditions. No prices should be included in the technical hid. Mantianing Prices in the Technical Rid shall lead to
		technical bid. Mentioning Prices in the Technical Bid shall lead to DISQUALIFICATION.
		(h) Bidders who are bidding for this tender,
		1) Should have implemented at least THREE ORDERS OF
		COMPUTER during previous THREE financial years (2020-21,
		2021-22, 2022-23) from Centrally Funded Technical Institutes (IITs,
		NITs, IISc, IISER), DRDO, ISRO, CSIR labs or Government Firms
		in India. Copies of the most recent purchase orders and user certificates of successful implementation must be included. Copies of
		financial statements or evidence of turnover must be furnished.
		2) Should have an Average Annual Turnover of Rs 10,00,000 /-
		(RUPEES TEN LAKHS ONLY) during the last THREE financial
		years (2020-21, 2021-22, 2022-23). The bidder shall enclose the
		audited statements of the indicated financial years, which should have
		been certified by a Chartered Accountant or a Competent Authority.
4	EARNEST MONEY	3) Should submit Digitally signed Tender Document in Cover One.(a) The bidder shall furnish EMD of Rs. 8,000/- (RUPEES EIGHT)
4	DEPOSIT (EMD)	(a) The bidder shall furnish EMD of Ks. 8,000/- (RUPEES EIGHT THOUSAND ONLY) through online payment gateway in the E-
		Wizard.
		(b) Bids not accompanied by EMD shall be DISQUALIFIED.
		(c) The firms who are registered with National Small Industries Corporation
		(NSIC) / or Small Scale Industrial (SSI)/ Micro & Small Enterprises
		(MSEs) are exempted from submitting the EMD. NSIC / MSME
		registered bidders must submit a copy of a valid NSIC / MSME Registration Certificate for exemption of EMD. It will be applicable for
		those bidders who shall produce their own goods or provide their own
		services, and not applicable for trading purposes.
5	PERFORMANCE	(a) The performance security shall be submitted within FIFTEEN DAYS of
	SECURITY	receipt of the material by the IITPKD. The successful bidder shall
		furnish the Performance Security equal to 5% of the order/contract value
		(excluding the value of annual maintenance charges). The Performance
		Security shall be valid all along the warranty period and shall extend up to SIVITY DAVS after the date of completion of warranty period. It
		upto SIXTY DAYS after the date of completion of warranty period. It shall be ensured by the successful bidder that the validity of the
		Performance Security submitted is extended depending on the date of
L		renormance security submitted is entended depending on the date of

		commencement of the Warranty.
		 (b) The performance security shall be an E-Bank Guarantee (Digital Document Execution – DDE MODE by National E-Governance Service Limited) issued by the Indian Scheduled bank acceptable to the IITPKD or a Demand Draft favoring, INDIAN INSTITUTE OF TECHNOLOGY PALAKKAD payable at PALAKKAD. (c) The performance security shall automatically become null and void once all the obligations of the Supplier under the Contract have been fulfilled, including, but not limited to, any obligations during the Warranty Period and any extensions to the period. The performance security shall be returned to the Supplier not later than fifteen (15) days after its expiration. (d) Failure of the successful Bidder to comply with the requirements shall constitute enough grounds for the annulment of the award and forfeiture of the EMD, in which event the IITPKD may make the award to the next lowest evaluated bid submitted by a qualified Bidder or call for new bids.
6	BID PRICES AND	(a) Prices must be quoted separately for each equipment/item identified.
	CURRENCY	(b) Price quoted for equipment/items shall include all the costs
		associated with packing, local transportation from the point of
		clearance to IITPKD, insurance, loading, unloading and associated delivery charges. The delivery shall be on DOOR DELIVERY basis
		to the institute including its installation, commissioning, integration
		and validation. It is the sole responsibility of the supplier to ensure
		that the equipment is delivered on DDP mode to IIT Palakkad. An
		undertaking to this effect as in Annexure-II.(c) Prices quoted by the bidder shall be fixed during the validity of the bid.
		(d) Prices of the equipment/items shall be quoted in Indian Rupees
		(INR).
7	LETTER OF CREDIT	(a) Upon the successful Bidder's furnishing of the copy of the Purchase Order duly signed on each page and the Performance Security, for the equipment ordered in foreign currency, IITPKD will open a letter of credit
		(LC) in a convenient Nationalized Bank in India. For opening of LC necessary information shall be provided by the supplier or its authorized agents.
		(b) In case the successful bidder is a foreign company and wishes to submit Performance Security in the form of Bank Guarantee, the Bank Guarantee
		should be routed through the Beneficiary Bank to the end user bank.
		Otherwise, the Indian Agent of the foreign vendor shall submit a Bank Guarantee from a Nationalized Bank of India. The following documents shall
		be submitted in case of an Indian agent submitting the Performance Security on behalf of his principal:
		• Foreign principal's proforma invoice indicating the commission payable to the Indian agent and nature of after-sales service to be rendered by the Indian agent.
		• Copy of the agency agreement with the foreign principal and the precise relationship between them and their mutual interest in the business.
		(c) For imported equipment, a Letter of Credit (LC) shall be opened for 100% CIP price on receipt of the acknowledgment of the purchase order. However, 80% of the LC amount only shall be released on proof of the
		However, 80% of the LC amount only shall be released on proof of the shipment of the consignment with necessary documents to be provided in
		detail at the time of placing of the purchase order. Balance 20% of the LC
		amount shall be released upon the receipt of a performance security of 5% of the total value of the purchase order and installation, commissioning,
		integration, validation and installation report/certification jointly given by the

Auy costs associated with the amendments made in the LC as per the request made by the Supplier shall be orne by the supplier. Any fluctuation in rates / rate coversions arising due to the amendment requests made by the Supplier shall be on the supplier and not on the Institute. 8 PERIOD OF VALIDITY OF BIDS (d) Bids shall remain valid for a period of 180 DAYS after the date of the deadline for submission of bids prescribed by HITPED. 9 TIME FOR SUPPLY, INSTALLATION, CAND VALIDATION OF THE EQUIPMENTS/ITEMS (a) The Supplier shall be deemed to have extended accordingly. 9 TIME FOR SUPPLY, INSTALLATION, CAND VALIDATION OF THE EQUIPMENTS/ITEMS (a) The Supplier shall be refered mutually agreed between IITEKD and supplice. All the capinpentitems within the period specified in the therde document i.e. within 04 WEEKS of signing the purchase order or within the period mutually agreed between IITEKD and supplier. All the capinpentitems within the device of the capinpentitems within the striptent of LADORATORY, WORKSIDP-06, MANOGATHA BUILDING, NILA CAMPUS, KANNIKODE WEST, PALAKKAD – 678623 10 FORDUCT UPGRADES The Supplier shall be reafter proceed with the instillation, commissioning, integration and validation and demonstrate operational acceptance of the equipmentitiens within the stripted specified. The cupromentitiens within the restored apecified. The cupromentitiens within the period specified. The cupromentitiens shall be instilled and commissioned by the succeptile with the institute. 10 PRODUCT UPGRADES The Supplier shall cominue to support and maintain the version/model of the Equipmentitiens within the stripted purchase the inter/Quipment/tems fr			end user and the supplier.
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15	EXTENSION OF TIME LIMITS FOR SUPPLY	 then it shall notify the IITPKD in writing of the occurrence of such event and the circumstances of the event of Force Majeure within FIFTEEN DAYS after the occurrence of such event. (b) The Supplier, when affected by the event of Force Majeure shall use reasonable efforts to mitigate the effect of the event of Force Majeure upon its performance of the Contract and to fulfill its obligations under the Contract, but without prejudice to IITPKD's right to terminate the Contract. (c) No delay or non-performance by the Supplier caused by the occurrence of any event of Force Majeure shall: i. Constitute a default or breach of the Contract; ii. Give rise to any claim for damages or additional cost or expense occasioned by the delay or non-performance. (d) If the performance of the Contract is substantially prevented, hindered, or delayed for a single period of more than THIRTY DAYS or an aggregate period of more than SIXTY DAYS on account of one or more events of Force Majeure, the IITPKD shall have the right to terminate the Contract by giving a notice to the Supplier.
	LIMITS FOR SUPPLY AND MAKING OPERATIONAL, THE	validation shall be extended if the supply is delayed or impeded in the performance of any of its obligations under the Contract by reason of any of the following:
	EQUIPMENT	 i. Any occurrence of Force Majeure; ii. Any other matter specifically mentioned in the Contract;
		(b) By such period as shall be fair and reasonable in all the circumstances and as shall fairly reflect the delay or impediment sustained by the Supplier.
16	GOVERNING LAW AND	(a) The Contract shall be governed by and interpreted in accordance with the laws of India.
	SETTLEMENT OF DISPUTES	(b) Any dispute or claim arising out of/relating to this Contract of the breach, termination or the invalidity thereof, shall be settled by the Hon'ble Courts of Justice at Palakkad.
		(c) The page number should be marked in all pages serially (including all supporting documents enclosed with the tender document) and the declaration for the same shall be submitted by the bidder as in Annexure-II.
		(d) IITPKD reserves the right to accept or reject any or all the tenders in part or whole or may cancel the tender at its sole discretion without assigning any reason whatsoever. No further correspondence in this regard will be entertained.

AWARD OF CONTRACT

1	AWARD CRITERIA	1.	IITPKD will award the Contract to the Bidder whose bid
		2. 3.	has been determined to be substantially responsive and as per the Order No. P-45021/2/2017-PP(BE-II) dated 16- 09-2020 from Department for Promotion of Industry and Internal Trade (Public Procurement Section), Ministry of Commerce and Industry, Govt. of India. The bidder should be a Class-I / Class-II Local Supplier meeting the requirement of minimum 20% Local Content in line with the Public Procurement (Preference to Make in India) Order 2017 No. P-45021/2/2017-PP(BE-II) dated 16-09-2020. The Institute reserves the right to buy different items/quantities from different bidders considering price of individual/group of equipment/items or any other factors as decided by the Committee.
2	AWARD OF PURCHASE ORDER	1.	Prior to the expiration of the period of bid validity,
			IITPKD will issue the Letter of Intent / Purchase Order to
		2.	the successful Bidder in writing. Any amendment(s) in the Purchase Order will be permitted
		2.	within SEVEN DAYS of its issuance. No amendments
			will be permitted beyond this period.
		3.	The Purchase Order will constitute the foundation of the
2		1	Contract.
3	CONTRACT AGREEMENT	1.	Within SEVEN DAYS of receipt of the Purchase Order, the successful Bidder shall sign and date its copy on each
			page and return it to the Purchaser.
		2.	Copy of Purchase Order duly signed and dated by the
			successful Bidder on each page shall constitute the
			Contract Agreement.
4	CONTRACT DOCUMENTS / AMENDMENT TO CONTRACT	1.	All documents forming part of the Contract (and all parts of these documents) are intended to be correlative,
			complementary and mutually explanatory. The Contract
			shall be read as a whole.
		2.	The order of precedence of the Contract documents shall
			be as follows:
			(i) Contract Agreement/Purchase Order(ii) All Forms/Annexures
			(ii) All Pollis/Allexures (iii) equipment/items and their requirement
			(iv) Supplier's Bid
			(v) Tender Document
		3.	No amendment or other variation of the Contract shall be
			effective unless it is in writing, is dated, expressly refers to
			the Contract and is signed by a duly authorized representative of each party to the Contract.
			representative of each party to the Contract.

REGISTRAR

Name of the Item:	Computer
Quantity:	01
Warranty Period:	05 YEARS or 60 Months from the date of installation

TECHNICAL SPECIFICATIONS

S. No.	Items	IIT PKD required Specification
1	Processor	12th Gen Intel® CoreTM i9-12900K (30MB cache, 16 cores, 24 threads, 3.20 GHz to 5.20 GHz Turbo, 125W)
2	Operating System	Windows 10 Pro (Includes free upgrade to Windows 11 Pro), English
3	Chassis Options	Precision 3660 Tower with 1000W (80 Plus Platinum) PSU, RPL and ADL Compatible
4	Memory	256 GB, 4 x 64 GB, DDR5, 3600 MHz
5	Video Card	NVIDIA® GeForce RTXTM 3060, 12 GB GDDR6, 3 DP, HDMI
6	Keyboard:	Wired Keyboard KB216 Black (English) - US International
7	Mouse:	USB Optical Mouse-MS116 - Black
8	Storageconfiguration(Boot Drive)C7	M.2 SSD Boot + Optional M.2 SSD + Front- removeable 3.5" SATA HDD
9	1st Hard Disk Drive	4 TB, 5400 RPM, 3.5-inch, SATA, HDD
10	Thermal Cooling	Premium CPU Liquid Cooler
11	1st M.2 NVMe SSD	2TB PCIe NVMETM Class 40 M.2 SSD
12	Warranty:	5 Year Basic Onsite Service with Hardware Support

UNDERTAKING BY THE BIDDER (TO BE SUBMITTED ONLY THROUGH ONLINE MODE IN APPROPRIATE FORMAT)

We here by accept all the Terms and Conditions of the Tender Document and strictly adhere to the same in the event of getting Purchase order. We also declare that the Technical and Financial Bids submitted by us has NO DEIVATION from the Tender Terms and Conditions.

We hereby accept that the PRICES OF THE EQUIPMENTS/ITEMS QUOTED ARE AS PER THE INCOTERMS 2022 - DDP MODE, IIT PALAKKAD AND CLAUSE NO.6 OF THE TENDER DOCUMENT.

We hereby undertake that there are _____ pages, serially numbered, in the submitted tender including the supporting documents. (Please serially number all the pages including blank page, if any).

We have submitted our principal's exclusive authorization letter which is specific for this tender No.______ dated ______.

<u>Note:</u> This letter should be on the <u>letterhead of the quoting firm</u> and should be signed by a Competent Authority.

ANNEXURE-III

FALL CLAUSE NOTICE CERTIFICATE

(TO BE SUBMITTED ONLY THROUGH ONLINE MODE IN APPROPRIATE FORMAT)

This is to certify that we have offered the maximum possible discount to you in our Quotation No. ______ dated _____ (Please do not reveal the prices here, which will lead to outright rejection of your bid).

The prices charged for the Stores supplied under tender should under no event be higher than the lowest prices at which the party sells the items of identical description to any other Govt. organization/PSU's/Central Govt., /State Govt. Autonomous bodies/Central/state Universities/Central/State Educational Institutions, failing which the "FALL CLAUSE" will be applicable. The institute will look into a reasonable past period to ensure this.

In case, if the price charged by our firm is found to be more, **IIT Palakkad** will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

<u>Note:</u> This letter of authority should be on the <u>letterhead of the quoting firm</u> and should be signed by a Competent Authority and having the power of attorney.

ANNEXURE-IV

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

Tender No. _

To, M/s. Indian Institute of Technology Palakkad Ahalia Integrated Campus, Kozhipara, Palakkad, Kerala 678623

We hereby confirm and declare that we, M/s ______ are not blacklisted/ De-registered / debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services.

For Company Name and Seal Authorised Signatory

<u>Note:</u>This letter should be on the <u>letterhead of the quoting firm</u> and should be signed by a Competent Authority.