

Notification for recruitment of Junior Assistant - On Contract

Reference - IITPKD/ADHOC/HR/CET/2021-01

Name of the Position	: Junior Assistant
Affiliation	: Centre for Education Technology (CET)
Number of Positions	: 1 (One)
Consolidated Pay	: Rs. 25000/- + HRA
Maximum Age	: 30 years
Eligibility & Experience	: Bachelor's Degree with at least 60% marks or equivalent CGPA from a recognized University/ Institution with 2 years of relevant experience. Preference will be given to those who have experience in Office procedures, Accounting and Tally.
Duration of Contract	: 1 year or till 31 March 2022 (whichever is earlier)

Selection Procedure:

The selection will be based on a written exam. The details of the same will be communicated to the shortlisted candidates separately. Shortlisting will be done based on the resume submitted as mentioned below. Since this is an urgent requirement, the selected candidate will have to join the Institute within one month from the date of offer.

Candidates satisfying the required qualification and experience may send their resumes to "chcet@iitpkd.ac.in". The selection will be based on a written only. The shortlisted candidates will The subject of the application e-mail should be **Application for Junior Assistant (CET)**. The resumes should reach the email ID latest by April 02, 2021, 1700 hours.