

Dear Students,

You are requested to read the following circular concerning amended regulations for provision of Supplementary Examination carefully.

The institute Senate in its last meeting has approved the revised norms for Supplementary Examinations effective from the current Semester Jan – May 2018 as follows:

R.8.1 Students who get “U” grade and attendance code “G” (Good) and above in a core course are eligible to seek Supplementary Examination.

R.8.2 A student is eligible for only one Supplementary Examination in any course. No second chance is given. In case a student fails in the Supplementary Examination he/she has to repeat the course in a regular semester, as and when it is offered.

R.8.3 Supplementary Examination for core courses will be conducted by the institute in the vacation period following the semester in which the student/students secured the failure grade “U” for any course. These examinations would generally be held a week or two before the end of the vacation period.

R.8.4 A supplementary examination will be offered by the course faculty/department.

R.8.5 The schedule of supplementary will be incorporated in the institute academic calendar and there will be no other schedule for the Supplementary Examination.

R.8.6 Those students who do not appear in the end semester examination, except for valid reasons, will not be eligible for the provision of availing the supplementary examination.

R.8.7 For taking Supplementary Examinations, the students need not attend classes in that course once again. The same attendance code earned in the earlier examination will be retained for the Supplementary Examination.

R.8.8 The end semester alone is given as a Supplementary Examination and the sessional marks already secured by a student in that course will be taken into account for finalizing the grade and the same cut-off for the grades shall be used.

Since these provisions are to be effective from the current semester i.e. Jan-May 2018, the institute has decided to hold the supplementary examinations along with Make-up examination in the week starting from 16th of July 2018 as per announced Academic Calendar.

All those students who would be entitled for supplementary examination should return to the institute on those dates to appear in the supplementary examination failing which there would not be any other opportunity for the same.

The exact schedule for supplementary examination will be announced on the institute web site after the semester results are declared.